



Position: Associate Attorney

Vahey Law Offices, PLLC a Rochester based boutique law firm, is seeking an attorney for work in various areas of litigation, including commercial, insurance and municipal litigation. Our firm is centrally and conveniently located in downtown Rochester across from the Hall of Justice and next to the Blue Cross Arena.

Candidates being considered will possess:

- 3+ years of hands-on litigation experience
- An excellent work ethic, being self-motivated with an ability to work independently as well as within a team
- Unwavering integrity
- Superior verbal and written communication skills
- Support a positive culture centered around team play
- Driven to provide superior, unwavering service to each client
- Ability to commit to our core values

Expected duties will include:

- Handling commercial litigation cases from client intake to securing and enforcing a judgement
- Meeting with clients and potential clients
- Initial investigations and legal research
- Preparation of demand letters
- Participate in settlement negotiations
- Drafting of pleadings
- Drafting discovery demands and discovery responses
- Conducting and defending depositions
- Preparation of motion papers
- Preparation and participation in mediations and/or arbitrations
- Preparation and participation in trials
- Drafting and enforcing judgements
- Communicating with clients and witnesses
- All other actions necessary in a civil litigation practice group

Team members enjoy:

- Competitive Salary
- Eligibility for bonus
- Reasonable annual billable hour requirement
- Health Insurance
- Paid sick time
- 401k with match
- Cellular phone re-imbusement
- Paid parking
- Career development reimbursement

Interested candidate should submit a cover letter and resume to msteinmetz@vaheylaw.com